

## BROKERS' PROCEDURES FOR ACCESSING NTREIS MLS DATA VIA RETS SERVER



Before you are given approval to access the NTREIS RETS server you will need to complete the NTREIS RETS Broker Agreement. Please send your request for this application to [pam@ntreis.net](mailto:pam@ntreis.net) along with the intended purpose of how you will be using the data.

Once you have completed the RETS Agreement, scan/email it to Pam Rendall-Bass ([pam@ntreis.net](mailto:pam@ntreis.net)) or fax to 1-866-924-3978 (toll-free) or 214-800-8425 or mail it to:

NTREIS  
Attn: Pam Rendall-Bass  
1950 Stemmons Freeway, Ste 3018  
Dallas, TX 75207

**Please note: This application is intended ONLY for MLS Participants who are requesting access to the RETS Server for their in-house purposes. If you are utilizing a third party vendor, please refer to that required procedures document (located on our website, [www.ntreis.net](http://www.ntreis.net)).**

After your agreement is received by NTREIS, it's usually processed within one week. NTREIS will notify you of the approval by email, so please be sure that an accurate email address is provided and that all sections of the documents have been completed.

If you have any further questions please contact Pam Rendall-Bass at 214-800-8442 or by email at [pam@ntreis.net](mailto:pam@ntreis.net).

Last Updated 6/2010