



North Texas Real Estate Information Systems, Inc.

**Listing Modification Form for All Property Types**

INFORMATION DEEMED RELIABLE BUT NOT GUARANTEED

Fields **REQUIRED** for Active status denoted in **BOLD BLUE WITH (\*)**. *Italicized fields will be autofilled from public records, if available.*

**Reporting Contracts of Sale**

Property Address \_\_\_\_\_

MLS# \_\_\_\_\_ Office \_\_\_\_\_ Agent \_\_\_\_\_

* Contract Date	<input type="text"/>	* Date Option Expires	<input type="text"/>
	MM/DD/YYYY		MM/DD/YYYY
* Status	<input type="checkbox"/> Pending	<input type="checkbox"/> Option Contract	* Optional Contingent
	<input type="checkbox"/> Contingent	<input type="checkbox"/> Kick Out	Or Kickout Info

**Reporting Leases**

* Leased	<input type="checkbox"/> Yes	<input type="checkbox"/> No	* Leased Date	<input type="text"/>
				MM/DD/YYYY
* Leased Price	<input type="text"/>		* Move-in Date	<input type="text"/>
				MM/DD/YYYY
* Square Footage	<input type="text"/>		* Source	<input type="text"/>
* \$/SqFt	<b>System Calculated</b>			
* Leasing Office Code	<input type="text"/>		* Leasing Office Name	<b>Autofilled</b>
* Leasing Agent Code	<input type="text"/>		* Leasing Agent Name	<b>Autofilled</b>

**Reporting Comparable Information**

* Contract Date	<input type="text"/>	* Days on Market	<b>System Calculated</b>
	MM/DD/YYYY		
* Closing Date	<input type="text"/>	* Sold Price	<input type="text"/>
	MM/DD/YYYY		
* Square Footage	<input type="text"/>	* Source	<input type="text"/>
* \$/SqFt	<b>System Calculated</b>	* \$/Acre	<b>System Calculated</b>
* Seller Paid \$	<input type="text"/>		
* Financing	<input type="text"/>	* 2 <sup>nd</sup> Financing	<input type="text"/>
* Loan Amount \$	<input type="text"/>	* 2 <sup>nd</sup> Loan Amount \$	<input type="text"/>
* Term in Years	<input type="text"/>	* 2 <sup>nd</sup> Term in Years	<input type="text"/>
* Interest Rate %	<input type="text"/>	* 2 <sup>nd</sup> Interest Rate %	<input type="text"/>
* Selling Office Code	<input type="text"/>	* Selling Office Name	<input type="text"/>
* Selling Agent Code	<input type="text"/>	* Selling Agent Name	<input type="text"/>
* Closing Title Co.	<input type="text"/>	* Mortgage Company	<input type="text"/>

**Other Listing Status Modifications**

Extended, New Expiration Date	<input type="text"/>	* Withdrawn	<input type="text"/>
	MM/DD/YYYY		MM/DD/YYYY
Withdrawn/Temporarily off the Market	<input type="text"/>	Withdrawn/Cancelled	<input type="text"/>
	MM/DD/YYYY		MM/DD/YYYY
Back on the Market	<input type="text"/>	\$Price Change	<input type="text"/>
	MM/DD/YYYY		(New List Price)

**Remarks**

Directions to Property 1 \_\_\_\_\_  
 \_\_\_\_\_  
 (75 character limit)

Directions to Property 2 \_\_\_\_\_  
 \_\_\_\_\_  
 (75 character limit)

Property Description 1 \_\_\_\_\_  
 \_\_\_\_\_  
 (75 character limit)

Property Description 2 \_\_\_\_\_  
 \_\_\_\_\_  
 (75 character limit)

Property Description 3 \_\_\_\_\_  
 \_\_\_\_\_  
 (75 character limit)

Property Description 4 \_\_\_\_\_  
 \_\_\_\_\_  
 (75 character limit)

Private Remarks 1 \_\_\_\_\_  
 \_\_\_\_\_  
 (75 character limit)

Private Remarks 2 \_\_\_\_\_  
 \_\_\_\_\_  
 (75 character limit)

Intra Office Remarks 1 \_\_\_\_\_  
 \_\_\_\_\_  
 (75 character limit)

Intra Office Remarks 2 \_\_\_\_\_  
 \_\_\_\_\_  
 (75 character limit)

Intra Office Remarks 3 \_\_\_\_\_  
 \_\_\_\_\_  
 (75 character limit)

**Other Changes**

Field Name	<input type="text"/>	Change To:	<input type="text"/>
Field Name	<input type="text"/>	Change To:	<input type="text"/>
Field Name	<input type="text"/>	Change To:	<input type="text"/>
Field Name	<input type="text"/>	Change To:	<input type="text"/>

Owner(s) have examined the information contained in this profile sheet and warrant that the information contained herein is true and correct to the best of their knowledge.

Owner's Signature \_\_\_\_\_

Owner's Signature \_\_\_\_\_

Signed the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

NOTE: Any information changes and/or status changes should be made on a separate listing modification form and entered into the Multiple Listing Service within the time specified in the Multiple Listing Service Rules & Regulations. I certify that a written listing agreement has been executed on the above property and that it complies with the Rules & Regulations of the Multiple Listing Service.

Participant/Subscriber for Participant \_\_\_\_\_